

# Proposed Agenda and Rules for 46<sup>th</sup> Legislative District Caucus Sunday, March 14, 2010

## 1 I. AGENDA

2 A. 11:30 a.m. – Registration Opens

3 B. 12:15 p.m. – Call to order.

4 C. Flag salute

5 D. Appointment of Temporary Secretary, Sergeant-at-Arms, and Parliamentarian

6 E. Initial Credentials Report

7 F. Adoption of Agenda and Rules

8 G. Election of Permanent Chair

9 H. Appointment of Permanent Secretary, Sergeant-at-Arms, and Parliamentarian

10 I. Final Credentials Report

11 J. Election of State Convention Delegates and Alternates (Not to occur before 1:00 p.m.)

12 K. Adoption of Platform

13 L. Adoption of Resolutions

14 M. Good of the Order

15 N. Adjournment – no later than 5:00 p.m. (Must be out of building by 6:00)

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## 17 II. RULES

18 A. The Legislative District Caucus shall be held on Sunday, March 14, 2010, commencing at 12:15  
19 p.m., at Ingraham High School, located at 1819 North 135<sup>th</sup> St, Seattle.

20 B. Delegates to the Legislative District Caucus shall be all registered voters residing in the 46<sup>th</sup>  
21 Legislative District who are willing to sign in and be known as Democrats.

22 C. At the time of signing in, persons eligible to be delegates shall sign in by Area. A contribution of  
23 \$15 will be requested from all Delegates to the Legislative District Caucus. Payment shall not be a  
24 condition of participation or election.

25 D. The Legislative District Chair or the Chair's designee shall serve as the Temporary Chair of the  
26 Caucus.

27 E. The Chair of the Credentials Committee shall present the report of the Credentials Committee  
28 which shall include the following:

29 1. The total number of Delegates registered and seated at the time the report is given;

30 2. Presentation of challenges for decision by the Legislative District Caucus as a whole,  
31 starting with the lowest numbered precinct and proceeding in alpha-numerical order until all  
32 challenges are resolved. If the challenge is sustained, that individual shall be ineligible to vote or be  
33 elected as a State Delegate. No one may vote on the question of his or her own challenge.

1           **3. The Credentials Committee may seat unchallenged voters who arrive after the initial**  
2           **Credentials Committee report.**

3           **F. The Chair of the Rules Committee shall present the report of the Rules Committee.**

4           **G. Any Delegate may be nominated by another Delegate for the position of Permanent Chair of the**  
5           **Caucus. A Delegate may nominate him or herself. Nominations, seconding speeches and speeches by**  
6           **the candidate on his or her own behalf shall not total more than two (2) minutes per nominee. A**  
7           **majority is required to elect. If no person has a majority, the candidate receiving the fewest votes is**  
8           **dropped and balloting shall be repeated using the remaining names. This procedure shall be repeated**  
9           **until a candidate receives a majority. If there is only one nominee, the Permanent Chair shall be elected**  
10           **by a voice vote. (The Permanent Chair hereafter shall be referred to as Chair.)**

11           **H. The Chair shall appoint a Permanent Secretary, Sergeant-at-Arms, and Parliamentarian.**

12           **I. The Chair shall announce the allocation of State Convention Delegates and Alternates to the**  
13           **Legislative District Caucus. The allocation to the 46<sup>th</sup> legislative district for 2010 is 42 Delegates and 21**  
14           **Alternates. The 46<sup>th</sup> Legislative District will endeavor to elect 21 female Delegates, 21 male Delegates,**  
15           **11 female Alternates and 10 male Alternates. If there are not enough candidates to meet these gender**  
16           **balance ratios, then the gender allocation may be adjusted at the discretion of the Chair.**

17           **J. The Election of State Convention Delegates and Alternates:**

18           **1. Each candidate for State Convention Delegate or Alternate must be a resident registered**  
19           **voter in the Legislative District. Each candidate for State Convention Delegate or Alternate shall**  
20           **be nominated individually. No second is required. A candidate who is not present must signify in**  
21           **advance, in writing individually, that he/she will serve if elected and that he/she is a Democrat and**  
22           **is willing to be known as such. The letter of any absent candidate shall be read by the Chair and**  
23           **shall constitute a nomination, no second required. All other nominations shall be made by signing**  
24           **the nomination list at the registration table. Each candidate shall have up to one minute (including**  
25           **time spent by the Chair reading an absent candidate's nomination letter) for speech on his/her**  
26           **behalf.**

27           **2. Voting shall be by signed ballot, and a ballot to be counted must have all positions filled**  
28           **with no duplications. The Chair shall give clear notice to the LD Delegates that they must vote for**  
29           **the allotted number of candidates, give adequate time to do so, and ask Delegates to check their**  
30           **ballots before turning them in. A majority of those present and voting shall be required in order to**  
31           **elect State Convention Delegates. The Chair shall provide the ballots. After the votes are collected**  
32           **and tallied, the person receiving the most votes and the required majority of the votes shall be**  
33           **declared elected, the person receiving the next most votes and a majority of the votes shall be**  
34           **declared elected, and so forth until all allotted State Delegate positions are filled or until candidates**  
35           **are no longer receiving a majority of the vote. If candidates are no longer receiving a majority of**  
36           **the vote and State Delegate slots are still available, then a second vote must be taken to fill the**  
37           **remaining slots. Election as a State Delegate in the second vote will be contingent on the same**  
38           **factors as the first vote. This process shall continue until all State Delegate slots are filled. In case**  
39           **of a tie vote, the assignment of a State Delegate position shall be by lot.**

40           **3. State Convention Alternates shall be identified from the same set of ballots used for the**  
41           **election of State Delegates. For each gender, the candidate for State Delegate receiving the most**  
42           **votes after all State Delegate slots are filled shall become Alternate number one, and the Alternate**  
43           **receiving the next most votes shall be Alternate number two, and so forth. In case of a tie vote, the**  
44           **ranking of State Alternates shall be by lot. The Legislative District delegation shall be equally**

1 divided between women and men in both the Delegate and Alternate categories unless there is an  
2 insufficient number of nominees from one gender to fill available positions.

3 **K. The Chair shall appoint a representative Tally Committee of persons who are not candidates for  
4 State Delegate. All ballots shall be returned to the State Democratic Headquarters and shall be retained  
5 by the State Chair until the State Convention has adjourned.**

6 **L. Proxy voting shall not be allowed.**

7 **M. At the time of the election, each elected State Convention Delegate shall be requested to pay the \$50  
8 State Convention registration fee to the Secretary, who shall send fees and a list of State Delegates and  
9 Alternates with addresses and phone numbers to the State Chair within five (5) days. No person shall  
10 be excluded or disqualified from any part of the process for failure to pay such fee.**

11 **N. At the discretion of the Chair, consideration of platform and resolutions may commence at any  
12 time without amendment of the agenda or suspension of the rules.**

13 **O. A motion to table shall be out of order at all times.**

14 **P. Debate shall alternate pro and con, limited to two speakers for and two speakers against any  
15 motion, each speaker to speak no more than one minute.**

16 **Q. A quorum shall consist of 30 percent of the number of LD Delegates as shown on the Credentials  
17 report, as most recently amended. The existence of a quorum may not be challenged before adoption of  
18 the platform.**

19 **R. All LD Delegates shall be permitted to vote on platform and resolutions. If the platform is not  
20 completed during the time allotted for the Caucus, then in addition to the LD Delegates, elected or  
21 appointed Precinct Committee Officers (PCOs) and Members in good standing of the 46th District  
22 Democrats shall be permitted to vote on platform and resolutions.**

23 **S. Consideration of platform shall be as follows:**

24 **1. Each section of the Platform as proposed by the Platform & Resolutions Committee shall be  
25 considered as the equivalent of a motion to adopt (needing no second). The chair shall invite  
26 Delegates who disagree with the substance of a bulleted item (plank) within a section to flag the  
27 item (plank) for debate and removal as not representing the sentiment of the majority at this time.  
28 Removal of a plank will be by simple majority of those voting.**

29 **2. The Platform is designed to be short and readable. It is not comprehensive, but is an  
30 expression of 46th District Democratic values. Comments are/were requested online for four weeks  
31 prior to the committee deadline Feb. 21st; therefore no Platform amendments are allowed (other  
32 than deletions of a plank). However, the Platform Committee invites technical corrections of  
33 grammar and fact to be submitted to them in writing prior to final adoption, without being subject  
34 to a vote. All decisions of the Committee Chair on technical corrections will be final.**

35 **3. For all motions, the Chair will recognize two speakers pro and con, with each speaker to  
36 speak no more than one minute.**

37 **4. Sections of the platform passed shall constitute the platform as passed.**

38 **5. Any sections of the platform that meet the criteria for consideration at the caucus that are  
39 not considered prior to adjournment shall be considered at the next regular meeting of the 46th  
40 District Democrats.**

1 **T. Consideration of resolutions shall be as follows:**

2 1. Up to 10 resolutions submitted before February 14th and proposed by the Platform  
3 Committee shall be considered, with their recommendation serving as a motion to adopt. The  
4 order of priority shall come from the Committee. Signed amendments shall be submitted to the  
5 Platform committee table in writing prior to debate. Technical corrections may be accepted by the  
6 Platform chair without debate. Resolutions that are adopted at the caucus will be submitted to the  
7 King County Platform & Resolutions Committee and to the Washington State Platform &  
8 Resolutions Committee for their consideration.

9 2. Any resolutions that meet the criteria for consideration at the caucus but are not considered  
10 prior to adjournment or recess may be considered at a future regular meeting of the 46th District  
11 Democrats. The required Washington State Democratic Central Committee format can be found on  
12 the following web page: <http://46dems.com/wsdcc/rulesforresolutions.pdf>

13 3. All resolutions shall be limited to one page and must contain contact information for their  
14 author. Duplicate submissions may be merged.

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16 **U. In order to elect a diverse delegation to the State Convention, per the Affirmative Action Goals**  
17 **identified in the 2010 Delegate Selection and Affirmative Action Plan, particular efforts shall be made to**  
18 **encourage LD Caucus participation by women, African Americans, Hispanic/Latinos, Native**  
19 **Americans, Asian/Pacific Islanders, and persons with disabilities. The LD Caucus also encourages**  
20 **participation by youth, persons over 65 years of age, LGBT individuals, Labor, persons with a high**  
21 **school education or less, and persons of economic disadvantage.**

22 **V. Reasonable accommodations for persons with disabilities will be made if requested by February**  
23 **21<sup>st</sup>, 2010.**

24 **W. A motion to adjourn shall be out of order prior to the adoption of the platform or 5:00 p.m.,**  
25 **whichever occurs first.**

26 **X. The latest edition of Robert's Rules of Order shall prevail in all matters not specifically covered**  
27 **herein.**