

46th District Democrats 2005 “Audit”

On May 30, 2006, an audit team lead by Norma Miller and consisting of Jeff Douthwaite and Kim Wells reviewed the books for the 46th Legislative District Democrats for the calendar year of 2005. We found excellent documentation, which was quite transparent and easy to follow.

We used the following methodology and make the following findings:

First, we reviewed the 2004 Audit as prepared by Janice Murray.

Next, using the Audit Sampling Random Number Generator, we reviewed ten (10) deposits and bank statements and twelve (12) checks from 2005 for a 95% confidence level that the remaining items NOT SAMPLED would have the same characteristics as the items that were sampled.

1. On the budget and activity codes (specifically for bulk mail) there should be a comment and link to the relevant budget expenditure line.
2. From our review, we found a \$.10 discrepancy arising from check #3170 and recommended that the treasurer, Gail Chiarello, make an adjustment to reflect this amount on her internal expense ledger.
3. We then reviewed the entire revenue budget item that correlates to the deposits and identified a discrepancy in March, 2005, of \$25.91. Upon investigation, we found that this amount was due to a double charge by the bank for check printing. Said amount had ultimately been refunded by the bank and had, in fact, been reflected in the books by the Treasurer.
4. We then looked for interest earned on the bank statement, but found none. We recommend that the Executive Board investigate the possibility of opening an interest-bearing savings or money market account; or possibly, when the checks have been used so as not to incur unnecessary expense, to shop for a more financially advantageous bank.

In summary, we found all deposit and expense documentation for 2005 in order and accurately correlates with the 2005 budget and determined that the Treasurer, Gail Chiarello, has performed an exemplary job. No evidence of questionable practices was found and we are satisfied that the books for 2005 are complete, comprehensive and thorough.

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